



NOTICE OF CHANGE OF BILLING ADDRESS

Dear partner,

Due to the system change, our e-invoice address will change as of January 1, 2025. Please note that all invoices for the financial year 2024 should still be sent to the old e-invoice address.

New e-invoice address:

Operator ID	E-invoice address
003701150617 (PostNord Strålfors Oy)	003728634048

If your company does not have the possibility to send us e-invoices, you can send them as e-mail invoices to fi-mailinvoice@postnordscanning.com **with the following billing address** in the invoice pdf.

Applirent Oy
PL 38817797
00019 SSC

Or as paper invoices to the address below.

Applirent Oy
PL 38817797
00019 SSC

Please note the following prerequisites when sending invoices:

- The serial number must be spelled correctly in the invoice address field (PL)
- **NB! Billing address as whole needs to be present in paper and e-mail invoices**
- Invoice size A5 or A4, paper 70–120 g/m²
- The invoice and related attachments must be mailed in the same envelope/PDF file
- The invoice must be of good print quality
- The pages of the paper invoice must not be joined together (staple, paper clip, etc.)
- In an email invoice, the invoice must be attached to the email in PDF format (v.1.3 or newer) and the invoice must start on page one
- Any text typed as an e-mail message will not be processed
- In an e-mail invoice, the PDF file must not be password protected
- The name of the PDF must not contain special characters and the file extension must be .pdf
- The maximum size of one e-mail invoice is 10 Mb

Best regards,
Applirent Oy - team